

# Year 3 - 6 ILT Expectations

We believe that technology should be used in ways that reflect our core values of Hospitality, Excellence, Respect, Justice, and Compassion. This document outlines how students are expected to use digital tools responsibly, safely, and ethically to support their learning and contribute positively to our community.

## I will use technology in respectful ways by...

- selecting background images, screensavers, device names, account pictures, and lock screens that are appropriate.
- only using classmates' devices with permission.
- maintaining the privacy of others and prevent access of others' usernames and passwords for websites or devices.
- not sending or making harmful pictures, memes, videos including those made with AI.
- communicating with others appropriately.
- taking care of College devices or property.



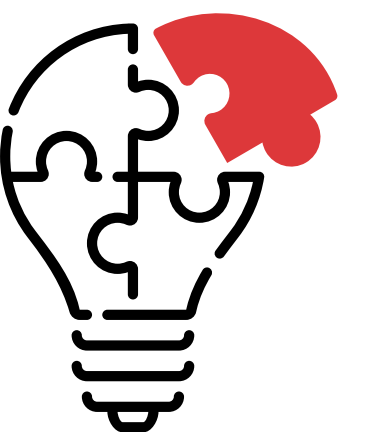
## I will use technology in safe ways by:

- correctly carrying and storing my device so it doesn't get lost or damaged.
- keeping my personal information, passwords, and others' private details safe and not sharing them online. (My personal information includes my birthday, my full name, my address, my phone number and my photos.)
- keeping all settings installed by the College on my device.
- speaking to a trusted adult if I see something that makes me feel upset online or if I need help.



## I will use technology in my learning by:

- only joining online spaces and sites my teachers have given me permission to use.
- charging my device each night and bringing a fully charged device to school.
- backing up all the work I do on my iPad.
- producing work that is my own.



# (YEARS 7-12)

## ILT ACCEPTABLE USE Expectations

**We believe that technology should be used in ways that reflect our core values of Hospitality, Excellence, Respect, Justice, and Compassion. This document outlines how students are expected to use digital tools responsibly, safely, and ethically to support their learning and contribute positively to our community.**

### I will use technology in respectful ways by:

- Selecting appropriate images, names, and content for backgrounds, screensavers, device names, account pictures, and lock screens.
- Maintaining the human dignity of others by not sending, accessing, creating, or using inappropriate, sexually explicit, or harmful material, including content created through artificial intelligence.
- Seeking consent before capturing, sharing, or accessing photographs, videos, or audio recordings of staff, students, or community members.
- Avoiding content, (including AI generated output) that is sexually explicit, illegal or offensive.



### I will use technology in safe ways by:

- Keeping my and others' personal information, passwords, and private details secure by not sharing online or with others. My personal information includes my birthday, full name, address, phone number, and photos.
- Not intentionally damaging, interfering with, or hacking into College technology systems.
- Allowing College staff access to my device as required.



### I will use technology in my learning by:

- Keeping the settings installed by the school such as CEWA network certificates.
- Using the CEWA WiFi network only instead of using personal hotspots or Virtual Private Networks (VPNs).
- Only downloading, streaming content, playing games, using interactive services or listening to music or videos that the school approves.
- Muting notifications that are not relevant to my learning and by closing apps used for communication, gaming, streaming or consuming content not approved by the College.
- Producing work that is my own and appropriately acknowledging any use of artificial intelligence or other sources, following the AI reflection sheet (template) and other relevant referencing styles.
- Backing up all the data on my device by using OneDrive.
- Charging the device each night and bringing a fully charged device to school.

