

FRIENDS OF FRAYNE

MEETING MINUTES



URSULA FRAYNE: HYBRID TEAMS/BALMORAL CAMPUS – WEDNESDAY 1ST MAY 2024 – 7.00PM

In Attendance

Nikki Middleton, Aimee Hamer, Christina Mandanici, Rebecca Broughton, Dee Crowley, Natalie O'Brien, Patricia Gabb, Pauline Bourke, Jess Bouwman, Mark Antulov, Andy Dalton, Stacey Bruce.

APOLOGIES:

Nicola Iannantuoni, Jer Sie Pui, Samantha Swane, Josie Daqui, Rebecca McAdam, Sabrina D'Cruze, Mary MccGonigle, Sarah Quin Shuzelda, Joe Sciorilli, Nicole Beresford.

Approval of Minutes

The minutes were read from the previous meeting held on Wednesday 27th March 2024 and approved by:

Moved – Aimee Hamer

Seconded – Nikki Middleton

Principal's Report

Made by **Mark Antulov**

Run through a few things

1. In a short period of time (talking K to 12), we put a lot of balls in the air in one term and now the leadership team is putting plans in place to achieve a few things. We have presentations going on about feeding our students better, catering, and how we run both canteens, how we can do this and provide better food across both campuses to make it easy for parents, better quality food at a reasonable price and more efficient catering. The presentations have been great, and all been very different models.
2. The school has committed to purchasing 2 new buses, 39 seaters with seat belts. Looking at maybe getting three buses, but being conservative at the moment and getting 2. But we are also exploring the option of getting two, 12 seater buses, maybe with disability access too. Overtime we will probably be a fleet of three, replacing the old orange bus too. This is about safety, and it will be more efficient.
3. On the Duncan campus we are looking at the organizational structure to do with houses. Last year Duncan campus changed to heads of year. This structure currently doesn't align well yet with houses and clusters, but it will. Looking at making it align so that parents will know exactly where to go and who to see. Also looking at K – 12 houses, should a kid stay in the same house from K-12, at the moment it changes three times.

4. Over the school holidays an audit was done on both campuses to see what we have. The big discovery of that audit was the decay on the Duncan street campus, we are putting plans in to refresh, calling it "Refresh Frayne" classrooms will be brought back to a minimum standard. There's substantial money to be released to sweep through the school to get it up to standard. The aim is every learning space has to be at a minimum standard. It's a big project, the CLT taking steps forward with that. The First step is to focus on the student reception area at Duncan Street, turning it into a pastoral care center, bring the whole space back to minimum standard which means clean carpet, white walls, good lighting and relocating all the services that wrap around the kids, a full time nurse, councilor, all the heads of year, it will be a real point of reference for the kids. There's money in the bank to do it and we will get release from CEWA to do it. Number of WHS issues, there's new compliances coming through, insurances have changed, its changing daily, all to keep in step with a safe workplace.

5. Frayne Today – Richard's statement – one of the decisions we have to take is a change tack re developing the blocks on Teague Street, it's not going to happen, it's too costly and CEWA doesn't want to do it, council doesn't want us to do it, and there's other reasons too. The reset is due to three things 1. Refresh of Frayne, we have to commit to returning the campuses to former glory. There's around a 30 thousand dollar budget for each learning space 2. WHS issues – there's a list of issues that need to be sorted; spaces have to be safe. We need to build a culture where people are aware, report things, so we pick up issues that may have been missed. 3. Not letting go of our capital plan, while we are refreshing, urban design, thinking creatively what we can move and put where in our current space instead of creating new space. It's amazing what creative thinking can achieve. Still need to do a CDP. We will preserve funds and work with CEWA and form a master plan. Proviso has to be no new bricks go down until old campus is at minimum standard. The themes coming out is, there is work to be done for the now or even for yesterday, but we will not take our eye off the ball for the future, we are still hoping in the future do a build. The Master plan is a "whole school" rather than k -12. There have been some good builds done at Balmoral Campus, clever at keeping the needs met, kept tidy and safe, good learning spaces, undercroft, older parts are functional and clean. I haven't entered into a school where the community has been this strong, kid community, parent community, staff community, it's just about faultless, we aren't fighting these cultures, so it makes it easy, we are all wanting the best for the kids. Next couple of years is plan well and embrace well, I'm really excited about the refresh project.

6. Gym is in the mix to be refreshed, Matts proposal is fantastic, but we need to be better. Stage needs to be fixed, there's sound equipment there but it's all over the place, we need people to look after the equipment, to help kids to use it and teachers to use it. Teachers are too busy, there's no space for teachers to look after it so we need to resource that better. Matts technology for lighting, we should fully endorse, when it comes to refresh it, the stage will be safe and ready for students. The school will need to put in more so we can do better. The gym space is extraordinary, but it needs to be brought back to its former glory. There is a space for parents to support, then will finish the project, refresh Frayne hopefully it will be done it two years, lets expedite this.

PRESIDENT'S REPORT

Made by Nikki Middleton

Firstly, thanks for working with the date changes for the friends of Frayne meetings, they will be communicated and updated in digital calendar.

CSPWA – conference. We have been a member of CSPWA since 2022. We haven't attended a conference before, but this year it's at Duncan Campus, dates 7- 8th June, awards night on the 7th. Anyone who would like to attend let us know.

Also quickly I touched base with Rebecca – treasurer and Sue the ex-treasurer checking if the 20/21 finance audit is required.

Small grants –just a reminder to promote so people know about the small grants, students or parents, they may see something around the campus that needs doing, the grant has to be done through a staff member.

COUNCIL REPORTS

Duncan Campus Coordinator Report – Patricia Gabb:

Cross country – There were over 1000 icy poles bought for the event we had 11 volunteers across the two sessions. Thanks to the grounds men for bringing icy poles down to the run.

Tomorrow night – Nights of Stories – it's a monologue/drama, thanks to Nat for organizing cheese platters and drinks

Mother's day - Melissa Feilding is doing the backdrop at no cost. We have 5 mum helpers including Nat from the senior school. Come Fathers' days hopefully we will get middle school parents to help. Pauline organized a chocolate with beautiful card (240) which Friends of Frayne paid \$367.95 for them as a gift for the mothers.

Balmoral Campus Coordinator Report – Aimee Hamer:

We have been out shopping today and bought apples/juice boxes for the swimmers tomorrow for their carnival and also shopping for the Parents Forum on the Balmoral Campus tomorrow night, where we are providing light refreshments.

Disco – selling really well, we have lots of volunteers. There are less high school volunteers this year – 6 in total, they will give out party bags. No theme this year. The disco company brings so many lights/mirrors no need for decorations.

Cross country carnival – coffee van organised!

Treasurer's Report – Rebecca Broughton

Not too much to report. We approved Sabrina's 5 thousand for the playground, but still waiting for EVP council approval.

Trike grant has been approved so we are left with about 30 thousand in the account, so there is enough for Matts lighting proposal.

Advisory Council – Rebecca McAdam

The College Advisory Council met last on the 23rd of April 2024

All CEWA schools have been invited by CEWA to participate in a review of council terms of reference. The CAC members have all been given a copy of the proposed new Terms of Reference and asked to make comment and suggestions by 16th May 2024.

Mark gave a comprehensive report outlining many things, including the recent college space audit and reassessing the need for future planning for the refreshment and refurbishment of Duncan Street. The colleges leadership team, with a nominated leader will be taking on the task of refreshing Frayne, as well as reassessing the CDP. This new plan will take some time to develop to get it right. It was noted that the college is entering a new direction leading the school into a more modern area which is exciting.

The next CAC meeting is on the 28th of May. If anyone would like me to raise anything at council, please let me know.

MATTERS ARISING FROM PREVIOUS MEETING

1. Matt Hall – lighting at DC

Proposal for lighting at DC, this is very 2025's presenting via teams
Thanks for the opportunity to present online

Background – approached Friends of Frayne a while ago to bring stage lighting into Duncan Street gym, it accommodates a variety of events from plays assemblies etc.

Last year had a dance piece in a middle school assembly, students commented they couldn't see all the dances because the stage was too dark. Need lights so we can see, also serves as an educational purpose, equipment students in the creative arts program will have the necessary skills to learn and apply industry standard lighting techniques. It's not only an aesthetic enhancement but also, it's an opportunity for IT and the art leaders to work backstage and mentor other students and to foster that positive relationship across all year levels contributing to a positive experience especially for the "techie kids" that would like to help but don't know how. Currently there's fluorescence lights, which are just not bright enough. When we have had an assembly in the past, and we have brought in external lighting, fees can be over 3 thousand for each event, so in the long run it this will be a more cost effective solution, we need to assess our infrastructure, there are cages, mounting above stage which does currently which meet electrical compliances.

2 different quotes presented

Nikki - Once installed what is the future life span?

Matt - hard to tell, but lifespan is substantial, thinking between 5-10 years depending on wear and tear and usage.

The second option for controlling desk would be more future proof as allows programming, but puts up the price significantly.

Pat – Would the second Controller be available with the first package.

Matt – Yes, but will have to confirm.

Total approximately, \$4-4.5 thousand. Matt can you confirm if compatible and come back to us?

Nikki – we will take this offline to discuss.

Taken offline – will discuss when final quote comes in.

2. College Proposal update –

As stated above – this is a targeted project, we will have to wait and see where money can be spent, maybe some money can be put towards furniture at the Duncan Campus. We need to get specifics. There needs to be a good reason to do it.

MATTERS FOR DISCUSSION

1. Nil

OTHER MATTERS

Nil

Next Meeting

Next Meeting: Wednesday 12th June 2024, 7.00pm at Balmoral Campus.

Motion to adjourn was made 8.53 at and was passed unanimously.