

FRIENDS OF FRAYNE

MEETING MINUTES



URSULA FRAYNE: HYBRID TEAMS/DUNCAN CAMPUS – WEDNESDAY 27THMARCH 2024 – 7.00PM

In Attendance

Rebecca Mc Adam, Mary McGonigle, Aimee Hamer, Nicola Iannantuoni, Pauline Bourke, Sarah Quin, Patricia Gabb, Joe Scioroli, Andy Dalton, Nicole Beresford, Rebecca Broughton, Jess Bowman, Mark Antulov, Nikki Middleton, Schuzelda Vaz.

APOLOGIES:

Josie Daqui, Jer Sie Pui, Natalie O'Brien, Dee, Christina, Julie-Anne

Approval of Minutes

The minutes were read from the previous meeting held on Wednesday 28th February 2024 and approved by:

Moved – Aimee Hamer

Seconded – Rebecca McAdam

Principal's Report

Made by **Mark Antulov**

The end of term has been a bit of a blur, so much has happened, and it's been a bit relentless with K-12, but it has been a wonderful term, I have enjoyed being at Ursula Frayne. Some Key things;

- Sabrina and Andy have been researching after school care services, today we have decided on a provider, no contracts signed but it's a provider that can meet the needs of the college and provide a service that our parents are crying out for. Thank you to Sabrina and Andy for going through the tender process, looking at different companies and looking at all the pros and cons.
- We made the appointment of a nurse, only 5 days a fortnight at the moment. The first step of the nurse is to clean our processes up with the aim that will have a full time nurse across both campuses. We can't put a nurse on both campuses, but she will come up with a way to service both campuses, keeping people up to speed, keeping equipment right, dealing with epi pens, making sure they stay up to date, all these sorts of things that should be switched on in a school.
- We celebrated Sally Matthews appointment to Director, there 180 students with an IEP, lots of respect for Sally for taking on a leadership role.

- Paul Collumbeanie was also put onto the leadership team as a voice for organisational decisions, we don't want to lose what's at the heart of the school. Paul has been with school for 34 years, lots of history here, don't want to lose the intent of school.
- We had a vigorous board meeting; a key part of that meeting was how the Duncan campus gets developed to its full potential. The CDP needs to be revisited to bring money back into the school, we have a beautiful world class science block, but a lot of the Duncan campus needs work, its decayed and tired. We have to shift our thinking to turn this into the best inner city campus going around. The school, although it's in a deficit position in the budget, is a school in a good financial position, it's got good reserves, money in the bank, plus good security. Over the course of next term, the leadership team/board will have more vigorous conversations about what direction we want to take. Its an exciting time for the school, hoping to see an injection of funds into this campus to enhance it and continue the works at Balmoral too.

Highlights of the term

Mary – Beginning of the year with students coming back for high achievers' assembly, we had the biggest majority of the students come back and parents were there, they aren't current students, but they embodied the school for so long. The meeting in the Mercy Gardens after, the mix of students, parents, and staff it was really lovely.

Pauline – the year seven info and parent night, it's lovely welcome for our parents and it gives them the opportunity to meet the people looking after their children. Parents worry about losing connection with the school, this is a good chance for them to meet people. Highlight was a parent rang and asked how Elijah went in his test after he presented how to use SEQTA that night and saw he had a test coming up.

Sarah – I Loved the special day with the 4 leaders of liturgy. I spent all day at the stations of the cross, from prep kids to year 12 along with director of choir and the choir too, it's the students that opt in beautifully and the 'can do attitude' of both staff and students.

Jo – Year 12 ball – class of 24 are a bit on the shy side, but there was a lot of joy and energy in the room and lots of appreciation, and I was even dragged up to the dance floor, first time I have ever danced at a year 12 ball.

Andy – Swimming carnival, seeing the joy of parents and students being on the podium smiling, smiling for the paparazzi, celebrating with them and the families is special and jumping in the pool with them is pretty special.

Sabrina – Challenging but wonderful in having two bubble groups – 300 students! Seeing how resilient kids are, there a lot of testing that has to be done in the first couple of weeks, teachers get to have one on one time with the kids, wonderful to see, we get lots of wonderful data from this.

Jess – staff appreciation, each Thursday afternoon on Balmoral and Friday mornings, staff acknowledge each other that engagement and recognition of each other really positive.

Mark - The year 12 four kids that are minsters of Eucharist, they volunteered and were trained by Father Bellow who is really very proud, this was a special moment.

Sabrina – OSH

Parents always ask do we have OSH, every year we revisit the question of running one. This year there was an increase in students using OSH. There are 4 main providers, 26 students do before school, out of the 26, 16 went to both before school and after school. 109 from K – 6 access after school, the most popular day being Thursday due to early close.

Looked at 2 main service providers, OSH club and Camp Australia, they both did tours of the campus, looking at site possibilities, early learning center, the old kindy and the hall, potential of using library too. Each of the two then sent a proposal for use of our facilities. Basically, they both came out equal with compliance and safety requirements and we made a decision today, the one we chose is the one that gave back a lot to our school community supporting us, their relationship coordinator looks at how to assist the school, be it in functions, sponsorship for things and they have a great menu. We are going with Camp Australia, they will be back tomorrow to do another check of facilities, part of this means the old canteen will need to be refurbished, both companies offered to contribute to the refurbishment. They pay a facility agreement, both have worked with other catholic schools, so they are aware of CEWA requirements/service contracts.

Takes 90 days to go through regulatory bodies to get licensed so we are looking at being in operation from Semester 2. There is a risk numbers may be down at first. Camp Australia was chosen because they fit our values more, they were more than a business, they are open to our staff, particularly Education Assistants to work there too. They want to be a part of our community, that was one of key things for us. OSH won't be open to families outside Frayne, we have enough students to sustain our families.

They will be their own business; they are just using our facilities; they are responsible for care and any complaints go to them, they will advertise. Also, for now, we won't be looking at holiday care, but this may change in the future. There will be a parent's sessions next term with Q&A sessions.

PRESIDENT'S REPORT

Made by Nikki Middleton

Nikki

This term has felt short, thank you to everyone, handovers have been seamless. New members welcome. Samantha swain has a new helper, Nina which is great. Our leader Mark has one term under the belt.

Class coordinators doing a great job, all in place and inducted. Social events have been happening a plenty. Year 7 trying to organize an event. Any Duncan parents please feel free to take the reign and organize an event. One piece of feedback from the info from yr7 info night was the social aspect being so good, should make the effort to keep it going.

COUNCIL REPORTS

Duncan Campus Coordinator Report – Patricia Gabb:

Been busy as usual – first we had the Year 7 info night.

ACC swimming carnival, provided snacks and juice boxes thanks to Schuzelda for organizing.

We had neurodiversity evening last week, thanks to Rebecca for the cupcakes/cheese platter.

Ride to school day – provided fruit and muesli bars, we had to purchase as no donations came through. Thanks to Schuzelda for organizing once again. Bike racks usually have about 10 bikes, last Friday it was full and down the side of the gym too.

Heat is On - was last night, we put on hot cross buns and tea/coffee. Wraps and juice boxes for the kids. All went well.

Balmoral Campus Coordinator Report – Aimee Hamer:

Movie night – we went from questioning the viability of going ahead, then happy to report after a massive effort rallying support and we ended up with 87 tickets sold. Approximately \$2k profit. It was a really beautiful night, it ended up being bad weather on the night, so it was a good call to have it in the hall.

Swimming carnival - it was a great event, we did the food and coffee van – couldn't fit food van on site, will be fixed maybe next year. Did everyone like food? May book for future events.

Ride to school day – got 600 pieces of fruit donated by Coles. We provided the vouchers. Run by Karen Rutter who set it all up, lovely event.

Term two – parent forum coming up we will provide tea and coffee.

Disco – planning session coming up!

Cross country – booked a coffee van.

Advisory Council Representative Report – Rebecca McAdam

Vigorous meeting – see Mark's report.

Treasurer's Report – Rebecca Broughton

\$154 thousand is the current balance, future costs – noted on spreadsheet. Smalls grants - \$20 thousand budgeted. Left with approximately \$34 thousand.

MATTERS ARISING FROM PREVIOUS MEETING

1. College Proposal update – Sabrina

Last year \$49 thousand was committed for the preparatory playground – that was to cover three things; shade cloth, cubby house and replace equipment on lower grassed area. A number of years ago there was a nature playground put in, unfortunately it needs replacing, due to rot most of it has been removed and now they have nothing to play on, so this is where the grant came from.

Looking at quotes for new equipment and the original amount is not going to cover it. There was also a hiccup with the shade sales with Town of Victoria Park, so the shade cloth has been ordered and will arrive April/May, this will cover the sand pits. So out of the \$49 thousand, take away the \$8 thousand, we are left with \$41 thousand. The original person booked to do the cubby house can't make the deadline for construction, so we have gone with play equipment instead. There

were three different playground companies, looked at heaps of sketches, we decided on two designs (children voted) that will go up during the course of next term, however we were only getting one piece of equipment. Haggled so that comes to \$46 thousand plus \$8 thousand means we are over budget by \$5 thousand – now here to ask for more money. Also propose that we don't forget the cubby house, \$20 thousand. It's not just the cost of the cubby house but it's also removing the concrete slide and flattening the area and that's where a lot of the money is going to go. Can we please have the \$20 thousand considered and the \$5 thousand? Then look at the second stage of the playground where the monkey bars are, so will be a two part process. When there's more money, we will pitch for the second part of the playground. Sabrina will send through reports with estimated timelines and costings.

Rebecca Boughton - What about Duncan street?

Mark – it needs to be very planned and ordered, maybe next year for Duncan campus so it's done properly.

Nikki – we are all responsible to make sure that we have a good understanding and appreciation of the decisions being made across both campuses, it does seem like there has been a lot of love for the Balmoral Campus, but before that it was Duncan Street, its swings and roundabouts. There haven't been many big proposals from the Duncan Campus, but we were probably waiting for new building developments to happen and then see how Friends of Frayne can offer enhancements, beautifications and what value we could add. As Mark has mentioned, these plans need to be rethought, to be replanned, so considering all that it may be top heavy for the primary school campus, but we need to be thoughtful of the Duncan Campus parents that pay the levy but have nothing to do with the Balmoral campus. Shall we decide about the extra 5K and/or the 20K tonight?

Rebecca Mc Adam – need to make decision and move while irons hot, prices keep going up, need to lock contractors in.

Pat – can we talk after the school holidays to assess if there's other things that may come along.

Nikki – Is there anything for Duncan campus coming up?

Mark - Leanne is working on Mercy Gardens, putting new furniture in the area. Would ideally like to roll that furniture through the school too. Maybe chat after semester two.

Early meeting term two – resume talks them.

Nikki – \$5 thousand in agreement to go ahead now – all agreed.

\$20 thousand to be discussed later.

Mark - During the holidays we will doing total audit of Duncan campus – log everything, work out what's there and from that we will have an idea of what we need.

Nikki – we will work with the college to see if there's something for the Duncan campus in future.

MATTERS FOR DISCUSSION

1. Team Storage

Rebecca – emails sent out, finally using Teams storage. Through the college – for important documents for our events, will be great for handover.

2. Small Grants

We need to make up an office document which people can edit, maybe use Forms instead of PDF – don't like attachments, need to make it easier. It needs a change to Heads of School to authorize rather than Mark.

Grant application - Gillian Merridew– Trikes repairs, they need new wheels and finger grips. They were finding it hard to find someone to repair, may be cheaper to replace. There's 150 kids in the ELT that use them daily. So the money will be used to repair or if cheaper replace. Could use Men's shed, get them to repair, or Victoria Park repair lab – could take them morning tea! Originally part of budget from the ELC in 2016.

\$1167.45 required – majority approved.

OTHER MATTERS

nil

Next Meeting

Next Meeting: Wednesday 1st May 2024, 7.00pm at Balmoral Campus.

Motion to adjourn was made at 8.30 and was passed unanimously.