



# URSULA FRAYNE CATHOLIC COLLEGE

## MUSIC TUITION

### TERMS AND CONDITIONS

Updated: 2023

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## Enrolment and Withdrawal

Once students enrol for music tuition at the College, their enrolment remains in place until they either complete their schooling at the end of Year 12 or submit the appropriate withdrawal form. Students may only learn up to two instruments at the College at a time. Students learning a second instrument should expect to receive one of their lessons out of normal classroom times i.e before school, recess or lunch times or after school.

Withdrawal from enrolment at the College does not constitute withdrawal from the Music Tuition program. Please ensure you complete the online withdrawal form for the Music Tuition program and return any College owned instruments you may have hired if your child leaves the College.

Music Tuition should be considered a year-long commitment. To withdraw from the program, you must complete and submit the online Music Tuition withdrawal form.

**One full term's notice is required for withdrawal.**

## Lessons

The Instrumental Tutor assigned to your child will contact you prior to lessons beginning for the Year/Term.

Lessons are provided in the form of individual or paired options. In a paired lesson where a suitable pairing is not available, a 15-minute lesson will be delivered.

Students studying ATAR music have the option of a 60-minute individual lesson.

Most lessons are 30-minutes and take place during the school day on a rotating timetable. This ensures students do not miss the same class every week.

Balmoral Campus students, *PP - Year 4*, are collected from class and returned to class by their music tutor.

Duncan Campus students must check the music portal on SEQTA to ensure they are aware of their music timetable and lesson times. They are responsible for attending the rehearsal room on time for their lessons and ensemble rehearsals. Students may not be collected from class except for Year 7 students in their first two weeks of music tuition.

If your child is going to be absent from their lesson or ensemble, please ensure you contact the Music Tutor directly or the ensemble director, prior to 7.30am.

## Equipment

Students are encouraged to purchase or hire a musical instrument. The College has a small collection of string, woodwind, and brass instruments available for hire, which are allocated on a first come, first served basis.

One music journal per year is provided to every student in the Music Tuition Program. Their Music Tutor will use this journal to record weekly tasks for the student to achieve. Parents/guardians should ensure this journal is checked and signed each week.

## Ensemble Participation

All students in Year's 3 - 12 undertaking music tuition are expected to be involved in at least one College ensemble.

Students are expected to be available for ensemble rehearsals which may take place before, during or after school.

All Balmoral Campus students learning an orchestral string or band instrument are required to complete the Sound Beginnings Course (SBC), which should occur in their first year of music tuition or, for Preparatory School students, when they reach Year 3.

## Fees and Charges

Fees and charges may vary each year. Parents will be informed of any changes with at least one Term's notice.

To be eligible to be part of the Music Tuition Program all school tuition fee payments must be up to date.

All music tuition fees are an additional fee, on top of school fees, which are ultimately paid to the music tutor.

Fees relating to instrument hire and paired tuition are **non-refundable**.

Parents/guardians who have difficulty paying their music tuition fees must immediately contact Mrs Jessica Oxley.

The cost of any instrumental books, external examinations or piano accompaniment which is recommended by the music tutor must be purchased and paid for by the parent/guardian.

Any student who is terminated from the Music Tuition program will be liable for the full account and **no credits will be issued**.

## **Termination**

Any student who is absent from their ensemble rehearsals two or more times during one Term, without a valid excuse, will be terminated from the Music Tuition program. The student will be liable for the full account and no credits will be issued.

The Music Coordinator may exercise the right, at any time, to terminate a student's enrolment in the Music Tuition program if they deem it to be in the best interest of the student and/or their tutor. Parents/guardians will be given ample notice if this situation arises.