

FRIENDS OF FRAYNE

MEETING MINUTES



URSULA FRAYNE: HYBRID TEAMS/BALMORAL CAMPUS – WEDNESDAY 28THFEBRUARY 2024 – 7.00PM

IN ATTENDANCE

Rebecca Broughton, Natalie O'Brien, Nicole Bereford, Aimee Hamer, Christina Mandanici, Rebecca Mc Adam, Schuzelda Vaz, Louise Vanpragg, Caroline Sonogo, Julie-Anne Simmons, Samantha Swain, Deirdre Crowley, Sabrina D'Cruze, Jess Bouwmen, Mark Antolov, Sarah Quinn, Pauline Bourke, Mary McGonigle, Patricia Gabb, Jer Sie Pui, Manika Meshram, Nikki Middleton, Josie Daqui and Nicola Iannantuoni.

Online via teams: Amanda, Jess Pochintesta, Andy Dalton

APOLOGIES:

APPROVAL OF MINUTES

The minutes were read from the previous meeting held on Wednesday 18th October 2023 and approved by:

Moved – Patricia Gabb

Seconded – Aimee Hamer

PRINCIPAL'S REPORT

Made by **Mark Antulov**

- The start of the year is an interesting one, it has been very positive, and the kids have just come in and got on with it, which is exciting to see at Ursula Frayne, it's a credit to the parents. There has been lots of disruptions, hot weather, major staff changes, illness (covid still going through). There's been an enormous amount of instruction and communication from CEWA in terms of issues with insurance, compliances, a myriad of directives on high-risk strategies on what you can and can't do in schools, the landscape is really changing. All seems to happen at the start of the year. So, this is a period of change with new leadership, new eyes, new lenses, lots of questions as to how things work, but it is good that it happens.
- We have had some wonderful events at the Duncan Campus. With the year 12 commissioning, it was a lovely evening and great to see the way people celebrate together. Then the Friends of Frayne and Board Commissioning, there is a deep commitment, people are invested in this school. There was the Year 7 camp, or half the camp, we decided to postpone, it wasn't an easy decision but there was no parent push back only affirmations.
- Balmoral Campus; we've had a whole school gathering, masses, assemblies, SRC assembly, and I'm delighted to have got around all classes. Primary school teaching is a hard gig (the noise) teachers must be classroom fit. Exciting to see the "real stuff". Overall, a good start to the year despite slight disruptions.

Pauline Bourke

- Start of the year sees new families brought into year 7, we welcome the families at the year 7 information night, but the important part is after with the social night, Friends of Frayne do an amazing job and the new parents get to see our community in action and they look at how that benefits the students but also themselves by getting to know different people. The new families feel welcome. This night has become a very important night, because parents can put name to faces, they are meeting the people who look after their children, it builds trust, sets the tone, so when we do postpone/cancel events such as the camp, parents can see it's a considered decision and see it is due to concern and the wellbeing of the kids.

Sarah Quin

- Noted some parents saw the new foyer and had an exclamation of joy when they came in tonight. Everyone feels welcome and those that work at Frayne, they can't help but love Frayne, it's an easy school to love. The opening up of the Foyers, lightening them up, putting Catherine up, allows conversation to flow around where we shine the light and where we will continue to build as a community.

Jessica

- Frayne is a beautiful community and that's the foundation of everything we do and how we sustain the community.

Sabrina

- Something new this year is managing 2 bubble groups, looking at their play areas. Having the support of parents is important and when making decisions parents know they are considered and best for the kids. Looking forward to working with the class coordinators to be our voice to the parents. The school relies on parents a lot at Balmoral Campus.

Mark

- The person who is most removed in a school is the principal, principals rely on a good team, the Frayne team does well, that said there is still a lot of work to do, we want to give more, the kids deserve more, parents deserve more, we need to look at what we need to do to make this school stay strong into the future. Ideas have come from; data from school review, listening to staff, leadership, and parents, and have a few things are in motion already. The spirit of the school will grow but the organization needs to grow, learning enhancement, students need more resources, need more capacity in budgets etc. The school is in an exciting time. Funding, it's the same constraints on all catholic schools, especially funding for building, it doesn't come from the government, it comes from the Frayne community. This school is unique as it's two schools, two campuses, there's no sharing of resources, it needs two of everything. This school is set to mature into something special, it's a young school with a lot of history, like a teenager. Exciting to see how it will mature.

PRESIDENT'S REPORT

Made by Nikki Middleton

Thank you to all the staff for sharing with everyone.

Warm welcome to Mark, he's navigating his way and finding out who Friends of Frayne are, and we hit the ground running as a parent council, it starts before school begins with the Kindy playdate and then followed closely by the year 7 info night. Also, the class coordinator induction night. Thank you Mark for being there to help make these events happen.

The executive roles in Friends of Frayne were involved in the commissioning evening, it was a beautiful evening, the intent and value of the office refit was explained and there's a really important and beautiful message behind it, and about our college. We were honoured and privileged to be the first official group there and to start to help share those stories as well. One part of the commissioning that I really liked was something read out by Jessica Bouwman, "May you serve this community with love and understanding, with a spirit of stewardship and with the kindness and genuine concern for each other." This extends to everyone and it's a reminder to continue to strive do that in the Frayne family as well.

Class coordinators for Balmoral campus; the email lists are ready, they have been done a bit differently this year and will be ready for Class Coordinators in the next couple of days.

Next meeting will focus on getting the Microsoft teams happening for storage for Friends of Frayne council members, this is for putting important documents in there, helpful for the people who come into new roles in the future.

Budget consideration's, projects coming our way, estimate for budgets coming up, then we can talk about updates for projects and looking at new projects.

COUNCIL REPORTS

Duncan Campus Coordinator Report – Patricia Gabb:

Year 7 parent info night was a success, there was lots of communication between the parents. 11 parents put their names down to volunteer at future events. Thank you to Dee for organising, Natalie, Bronwyn, Rebecca, Deanna, Jacqueline for helping.

Neurodiversity day, 22nd March, thanks to Rebecca for doing cupcakes/cheeseboard. Small grant Application put forward. Decided to skip tea and coffee, just water and juice maybe chocolates on the table.

The Heat is On, 26th March, Ash Baker requested food/drinks which needs approval. Light refreshments for students and parents. 5-7pm off campus.

Cross country, 23rd April – Contact Tamara Keys head of PE to get numbers for icy poles and times students are running.

Balmoral Campus Coordinator Report – Aimee Hamer:

Kindy playdate was the first event, beautiful way for kids to meet new classmates and teachers. Really well received. Thank you to Christina and Josie for running it on the day, they did a beautiful job.

Movie night – March 8, typically one of the best attended events. This year ticket sales are slow, only 32 tickets sold. Overheads are \$1100, calculated we will be down around \$300 at the moment, last year made approx. \$3000, so do we push ahead? Move the date? Is it because it is in the hall this year?? Class reps not pushing it enough?? Too hot?? Public holiday on Monday?? Put up posters? Decision made to wait and see how ticket sales go this week; a decision will be made by Friday this week.

Junior school swimming carnival – food truck and coffee van has been organised, please support them.

Ride to school day Friday 22nd– spoken to Karen Rutter, Coles to donate 600 pieces of fruit and Kensington police station has been contacted, they may have police coming but they can't commit till the day, also may be getting constable care (very expensive). Jess may be able to organize constable Clare instead.

Disco – tentatively booked entertainers, Perth Party Time, they are honoring price from last year of \$1200, Unanimously agreed to go ahead.

Advisory Council Representative Report – Rebecca McAdam

First meeting same night as commissioning, Richard Miles re-elected as chair, nothing changed in line up from last year. Next meeting 19th March.

Treasurer's Report – Rebecca Broughton

Ended year 101K in bank account. No expenditure for January and February.

154K approximate income soon – estimate for the Levy.

Future costs already approved – the prep school playground upgrade \$49K, the year 6 learning space 20K, the honor boards – already invoiced for. Estimate made from previous event and grants and there's about 56K to play with this year.

MATTERS ARISING FROM PREVIOUS MEETING

1. Nil

1. Care Packages

Jer Sie - For those that aren't aware, care packages are for helping kids out that are dealing with a loss, they get a little package to help them get through. It is an opportunity for the school to open a chat and help them get through a difficult time. Now it's a streamlined process, can get request from Sarah or teachers or even parents, there is a 'check in' with Sarah to make sure she has spoken to the right people, and she decides whether to go ahead or not. A package is organized and left at the front desk with clear instruction around who it's for, with the child's name and class teacher responsible.

Sarah Quin – Jer sie has put together a Friends of Frayne document which has the process, how to make the packages etc, this is to be referred to as there's complexity around having four sub schools/different ages and students in each sub school. Students can respond to care packages differently, families respond differently, there needs to be clear direction from Sarah to make sure all kids (siblings) are ok with receiving one. Also, only one phone call to the family to check, not multiple calls from different heads of schools, sometimes it's Sarah, sometimes it's the head of school making the call, but a conversation has been had first to decide who. Then a conversation happens with parents asking if they and their child is ok to receive the package, and we need to respect their wishes. School offers the care packages, but they need to make sure it is welcome, we want them to be well received and have conversations before it happens.

Sabrina – Its beautiful that the staff members are also included.

Nikki - Staff are part of our Frayne community too. No family situations are the same, the packages are therefore different we make it special for each situation.

Questions - nil

2. Coles card/Woolworths Card

Had some difficulties at the checkout – we will get individual cards for Coles. Woolies – pin code with card, looking at getting a second card.

3. CSPWA annual membership fee is due, already in the budget.

OTHER MATTERS

Small Grants

Mark has given authority to the heads of schools to approve rather than going through him. The application form needs to be updated.

Sabrina presented a small new grant application for the Kindy team, to be discussed at next meeting.

Prep school small grant update by Sabrina, costing has blown out, originally it was for a shade sail, cubbyhouse and play equipment. Unfortunately, the current amount will only cover the shade sail and cubbyhouse, so it will need a resubmit with updated quotes.

Determining small grants for this year. First year a limit of 10K for each campus was decided, last year was 7k per campus. Capped at \$15K. Decided to keep the same, but with the possibility to move, there's flexibility. This initiative was rolled out for the school and students to give them an opportunity to come up with ideas to put up to principal, then present to the parent group.

First grant for this year – Neurodiversity week. This is across both campuses; grant request is for \$1200 to be used for Thriving in Motion (external provider doing a movement activity). Friday evening; to provide budget for a supper. Also, sensory activities with paint etc.

All unanimously passed to support.

Second Grant, put forward by Matt Hall – Boys dance group at Duncan campus, it was supported last year, went well! Applied for \$1500 grant to build upon the success of last year and continue building up dance skills.

All unanimously agreed to support.

NEXT MEETING

Next Meeting: Wednesday 27th March 2024, 7.00pm at Duncan Campus.

Motion to adjourn was made at 9.01pm and was passed unanimously.