

FRIENDS OF FRAYNE

MEETING MINUTES



URSULA FRAYNE: HYBRID TEAMS/DUNCAN CAMPUS – WEDNESDAY 6TH SEPTEMBER 2023 – 7.00PM

IN ATTENDANCE

Christina Mandinici, Nicole Beresford, Nicola Iannantuoni, Patricia Gabb, Isaac Ramshaw-Attard, Aimee Hamer, Geoff Mills, Sabrina D’Cruze, Nikki Middleton, Pauline Bourke, Michelle Davis, Jer Sie Pui, Joe Sciorilli, Heather Fraser, Sue Deering.

APOLOGIES: Josie D’Aqui, Natalie O’Brien, Samantha Swain, Sally Okoye, Rebecca McAdam, Maria Nicolosi, Jessica Bouwman.

APPROVAL OF MINUTES

The minutes were read from the previous meeting held on Wednesday 2nd August 2023 and approved by:

Moved – Nicola Iannantuoni

Seconded – Nikki Middleton

PRINCIPAL’S REPORT

Made by **Geoff Mills**

Recent Events: Write a Book in a Day, Science week, Numero, Year 10 Dance (The students learn dances during their PE lessons during the term, which then culminates in an evening dance. No pressure to bring partners as all are involved and it is a great, inclusive evening), Cross Campus Leadership Forum (The Student Representative Council from Balmoral Campus come up to the Duncan Campus to meet with the Leadership team. A great event for encouraging student voice), Book Week, Year 5 Mercy Days (Held over 2 consecutive days where the students catch the ferry into the city, tour the Cathedral, and tour the convent at Mercedes to learn of our Mercy heritage), welcomed the new year 7 students for next year, and Mark Anutulov, our new principal for 2024. Highly Strung and Sung, Family Day, Senior School Father’s Day breakfast, Languages Week, Year 10 retreat, Athletics and the Year 9 and 10 River Cruise.

Year 9 Careers Day: Students were given the opportunity to engage in the world of work. Students engaged in career immersion activities and listened to presentations. They were then given the opportunity to visit a trade centre or Curtin University.

Quality Catholic Education School Review (QCESR): This process has now been completed. It gives the school community a chance to reflect on where we have been and where we are going and is a good measure of the culture of the school. We received lots of affirmations of things that the school does well, but also some good growth opportunities. One area to be worked on is communication with parents and families, and also with staff and how to convey information in the most efficient way possible. A report will be given to the school in due course. Mark Antulov sat through the whole process.

Climate Survey: This takes a measure in a particular point in time. Feedback was given that the timing (Term 3) made it difficult for parents to complete due to the busyness of third term.

PRESIDENT'S REPORT

Made by **Nikki Middleton**

- **Small Grants:** Thank you to the staff who received grants last term and have sent some great follow up feedback on how the money was spent. We received some photos from the year 6 teachers who received funding towards costumes for the Performing Arts dance troupe. They looked amazing! We also saw some photos of the Boy's Dance group in action. We will follow up with Natalee Calagari next term to see how the C-pen is going.
- **New Payment Processes:** This is the first full term that we have been following the new processes. Thanks to those who have been running with it this term by following the procedures when making purchases. Thanks, Sue for helping everyone with the process.
- **Term 3:** Always a busy term with a lot going on across both campuses. Thank you to everyone for all of their hard work.

COUNCIL REPORTS

Duncan Campus Coordinator Report – Patricia Gabb:

- **Six events supported since the last meeting:** Refreshments for the Dance Showcase, Hospitality for the Year 7 Information Evening, Refreshments for parents and a light supper for the students at Highly Strung and Sung (Feedback was given that next year it might be an idea to keep the hall doors closed until just before the show started as parents entered the hall early to get a seat and then didn't leave to get refreshments or socialise. It might also be better to set the food up outside the hall, instead of outside the canteen.), chocolates and breakfast set up for the Senior School Father's Day Breakfast, Food boxes at the ACC athletics carnival and the upcoming Tough Night Out.
- **Tough Night Out:** Vegetables have been kindly donated by Growers Lane in Subiaco. 250 dinner rolls have been kindly donated by an anonymous supplier, and Tammy's Bakery have kindly donated 200 Brioche rolls for breakfast. Friends of Frayne are contributing \$1000 for the rest of the ingredients required. Pat will be attending on the evening on behalf of the Friends of Frayne.
- **Year 12 Candles:** Thanks to Maria for ordering the candles. Joe will provide the student names to displayed with the candles.

Balmoral Campus Coordinator Report – Aimee Hamer:

- **Trivia Night:** Sue is still working on the financials from the trivia night. At the moment it is looking like we made approximately \$5500 in profit. This is a great achievement considering we did not hold a silent auction this year.
- **Events since the last meeting:** Refreshments for the Behaviour Tonics courses, Book Fair (\$1119 commission earned over the three days), assisted with the refreshments for Highly Strung and Sung (Thanks to Pat and Maria for organising the food), organised food and coffee vans for the upcoming Preparatory and Junior School sport carnivals, organised coffee van for the 2 interschool carnivals, and providing support for RUOK day (Coles East Victoria Park are kindly donating 600 pieces of fruit).
- **Frayne Day:** The new volunteer web link will be sent out to families in the coming days. Parent volunteers will be helping in the kitchen, handing out drinks and delivering lunches to classrooms for Prep School students. Those parent volunteers can then stay on to watch the concert.
- **Colour Run (Term 4):** We are potentially looking at slime for this year's colour run. Aimee will present the options to Cathy Armstrong next term. There will be a need to consider Neurodiverse students with sensory difficulties. Last year, students who did not wish to get wet in the colour run were able to wear a coloured vest and this could work again this year.

Advisory Council Representative Report – Heather Fraser read from notes for Rebecca McAdam

- **Last meeting** was held on the 22nd of August 2023 which was attended by Mark Antulov (new Principal).
- The final QCESR was discussed.
- An update of Stage 13 Building Program was provided.
- Enrolment figures and budget were discussed.
- Next meeting (19th September 2023) will be to discuss the 2024 budget and tuition fee increase for 2024.

Treasurer’s Report – Sue Deering

- Covered during the budget discussion (Matters for Discussion)

MATTERS ARISING FROM PREVIOUS MEETING

Vote on Grant Applications previously submitted: A discussion was held regarding the previously presented applications by the school for Friends of Frayne funding for two projects and a vote was held on whether to approve the applications.

Preparatory School Playground Upgrade:

Stage 1: Shade sails for the existing ELC play area \$4000 (September 2023) – All in support

Stage 2: Cubby house \$20000 (January 2024) - All in support

Stage 3: Upgrade to lower grassed area play equipment \$25000 (April 2024) - All in support

Total amount = \$49000

Year 6 Passive Learning Space Upgrade:

Item 1: Shade Sails - \$12000 – All in support

Item 2: Three aluminium outdoor table and bench settings - \$4000 - All in support

Item 3: Two brick planters with surrounding aluminium bench and plants - \$3000 – All in support

Item 4: Contingency - \$1000 - All in support

Total amount = \$20000

MATTERS FOR DISCUSSION

Discussion on the remainder of the 2023 Budget: Sue (Treasurer) discussed the high level budget for where we are at currently, and the proposed budget for where we think we will be at the end of the year. It is clear that even if we support the two school proposals that were presented at previous meetings (Year 6 Passive Learning Space Upgrade and Preparatory School Playground Upgrade), we will still carry over funds into the following year.

OTHER MATTERS

Vinnies Tough Night Out: Due to be held on Friday the 15th of September. Teacher, Isaac Ramshaw-Attard explained how the evening will run and thanked the Friends of Frayne for their contribution to the Soup kitchen and breakfast. Huge thanks to Patricia Gabb who organised for donations of fresh fruit and vegetables, and freshly baked buns from local businesses for the event. Approximately 190-200 students will be taking part in the event on campus, with another 40 students taking part at home. This has grown from last year's 65 student participants. Special guests at the beginning of the evening will include the Mayor of the Town of Victoria Park, Karen Vernon, as well as the President of Vinnies WA, David Kennedy. Representatives from the Kensington Police will also attend throughout the night. Thanks to the local businesses that have donated prizes for the highest fundraisers and coffees for the teachers. Thanks also to the many staff members who are generously donating their time to assist with the organisation of the event and who will be helping on the evening.

Term 4 meetings: Geoff mentioned that it would be good to get Mark Antulov along to a meeting next term so that he can meet the committee and get a feel for what the Friends of Frayne do.

NEXT MEETING

Wednesday 18th October 2023 7.00pm at Balmoral Campus.

Motion to adjourn was made at 20.13 and was passed unanimously.