



# URSULA FRAYNE CATHOLIC COLLEGE

## ACCEPTANCE FORM YEAR 7 2025

**Please Note:** All pages must be signed and returned along with the required deposit by the due date before your child's enrolment is confirmed.



# ACCEPTANCE FORM DUNCAN STREET

The Principal  
Ursula Frayne Catholic College  
15 Duncan Street  
VICTORIA PARK WA 6100

I/We are very pleased to formally acknowledge and accept the admission of \_\_\_\_\_  
at Ursula Frayne Catholic College into Year 7 in 2025.

Please find enclosed a deposit of \$300.00 on the fees. I understand that this is not refundable and commits me to one term's fees.

I/We are aware that the above deposit needs to be paid by **Friday 3 March 2023**, as per the Enrolment Intention letter, and that my child's enrolment is not confirmed until the deposit has been received by the College.

I/We have read and signed:

1. The Enrolment Agreement and agree to abide by the conditions therein.
2. The College Fees and Charges form.

I/We understand that one term's notice, in writing, is required if my child leaves the College and that if this notice is not given, fees will be charged in lieu.

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_

DATE: \_\_\_ / \_\_\_ / \_\_\_

FEMALE PARENT/GUARDIAN

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_

DATE: \_\_\_ / \_\_\_ / \_\_\_

MALE PARENT/GUARDIAN

### BANK TRANSFER

REFERENCE: Student surname, first initial, academic year/calendar year

BSB: 086-006 ACCOUNT: 5450 59969

**OFFICE USE ONLY:** Deposit Received

DATE: \_\_\_\_\_

RECEIPT NO.: \_\_\_\_\_

AMOUNT: \$ \_\_\_\_\_

# ENROLMENT AGREEMENT

It is essential both parents/guardians and students read and sign the following agreements prior to submitting this acceptance.

In order to uphold the traditions and reputation of the College and for the mutual benefit of all students, their families and members of the community, the expectations of students and their parent(s)/guardian(s) are set out below.

## PARENT(S)/GUARDIAN(S) UNDERTAKING:

As parent(s)/guardian(s) of a student attending Ursula Frayne Catholic College I/we jointly and severally:

1. Agree to abide by the College's policies and other regulations which may be made from time to time.
2. Will endeavour to help in the various school support activities (e.g. canteen, camps, excursions, retreats and other official school councils).
3. Agree to support College parking directions in relation to the collection or drop-off of students at the campus.
4. Agree to promptly pay tuition and other fees and charges as determined by the College Board (unless other arrangements have been made on a confidential basis).
5. Agree that a full term's notice in writing must be given to the Principal before the removal of a student from the College. Failure to give such notice will involve payment of the fee for the term notice period, irrespective of the date the student leaves the College. Should the student be required to leave the College for any reason, the fee for the notice period will be charged.
6. Understand that if fees are not paid, the debt shall be transferred to a collection agency. I/we further understand that I/we will be responsible for all fees incurred in the collection of the fees payable to the collection agency.
7. Exonerate the College, its staff and agents from any legal responsibility for loss of personal effects, including money, belonging to the student.
8. Will ensure the student wears the full College uniform as prescribed and adheres to College uniform policy.
9. Agree that my child will participate fully in all activities arranged by the College, such as Frayne Day celebrations, sporting carnivals, excursions and other school activities.

I/we undertake to accept the Principal's ruling in relation to any breach of the Enrolment Agreement.

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_  
FEMALE PARENT/GUARDIAN

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_  
MALE PARENT/GUARDIAN

## STUDENT UNDERTAKING:

As a student attending Ursula Frayne Catholic College, I undertake to:

1. Do everything in my power to uphold the motto 'Centred in Christ'.
2. Make an honest effort to achieve my personal best in all courses of study.
3. Act at all times with respect towards College staff.
4. Behave in public in such a way as to uphold the good name of the College.
5. Comply with all College policies and regulations as detailed in the Handbook.
6. Adopt a responsible, positive attitude while attending the College and when involved in College activities.
7. Wear the full College uniform as prescribed and adhere to College uniform policy.
8. Be punctual for all classes.
9. Participate fully in all activities arranged by the College, such as Frayne Day celebrations, sporting carnivals, excursions and other school activities.
10. Make myself available upon request to represent the College in sporting and cultural activities, even when they take place outside of normal school hours.
11. Refrain from the following forms of behaviour prejudicial to the achievement of the aims of the College:
  - Disruption of lessons through inappropriate behaviour.
  - Unauthorised absence from class or school.
  - Undermining the religious and moral values promoted by the College.
12. Refrain from the following forms of morally/socially unacceptable behaviour at the College, at College functions or while travelling to/from school or College events:
  - Possession or use of alcohol, tobacco or illicit drugs.
  - Vandalism or theft.
  - Intimidation or harassment of other people, either physically or verbally.
  - Offensive language or behaviour, or possession of offensive literature.

I am aware that the College policy with regard to the use or possession of illicit drugs or alcohol on school property or at school functions includes a penalty or forfeiture of the right to retain a place at the College.

I acknowledge that failure to fulfil these undertakings constitutes a breach of this Enrolment Agreement. Should this happen, I understand that the Principal may terminate my enrolment.

SIGNATURE OF STUDENT: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_



# COLLEGE FEES AND CHARGES

Where parents/guardians encounter hardship in meeting the fee levels set, an appointment must be made with the Business Manager to discuss alternative arrangements, **prior to the commencement of the school year.**

Accounts are issued early in the year for the annual amount with the exception of Semester 2 subject levies which are added early in Semester 2.

**Should a student be withdrawn from the College, at least one term's notice must be given in writing to the Principal, or a fee in lieu of notice will be charged.**

The College Advisory Council is sympathetic to genuine cases of need. The College Advisory Council, however, reserves the right to take legal action for recovery of fees not paid. Any cost associated with this will be added to the outstanding debt.

I/we have read and understood the College Policies accessible via <https://www.ufcc.wa.edu.au/>

Enrolment Policy  School Fees Policy  Fees and Charges  Privacy Policy

**To be signed by parent(s)/guardian(s) who is/are responsible for the payment of College fees and charges**

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_  
FEMALE PARENT/GUARDIAN

DATE: \_\_\_ / \_\_\_ / \_\_\_

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_  
MALE PARENT/GUARDIAN

DATE: \_\_\_ / \_\_\_ / \_\_\_