

# FRIENDS OF FRAYNE MEETING MINUTES



URSULA FRAYNE: BALMORAL STREET CAMPUS – THURSDAY 15 OCTOBER 2020 – 7.00PM

## IN ATTENDANCE

Jasmine Collier, Samantha Swain, Nikki Middleton, Jess Ponchintesta, Heather Fraser, Julie-Anne Simmons, Veronica Parker

**APOLOGIES:** *Melody Miles, Sally Okoye, Alana Hepworth, Kayo Adams, Desi Holz*

## APPROVAL OF MINUTES

The minutes were read from the previous meeting held on TUESDAY 15 SEPTEMBER 2020 7:00PM and approved by: (Minutes available online)

**Moved** – Heather Fraser

**Seconded** – Samantha Swain

## MINUTES ARISING FROM PREVIOUS MEETING

**Duncan Street Pedestrian Crossing:** As advised by Town of Victoria Park, the pedestrian crossing at Duncan Street is to be funded by the school. The viability of a crossing guard is being discussed and a refuge island in the middle of the road is being considered as an option to provide safety. This option is being discussed by Town of Victoria Park and Main Roads. An elevated area of the road may also act as a measure to slow traffic down in the area.

**Balmoral Street Kiss n Drive:** Administration is continuing to work with Town of Victoria Park with regards to the Balmoral Street Kiss and Drive. The option of moving the location to Camberwell Street (that was investigated four years ago) is being revisited.

**Photo Hendrix:** Kelly Chambers is liaising with the parent committee and the photography companies to determine quality and cost of school photographs. The breakdown of individual and class portraits is a focus. Sam asked about the possibility of sibling photos becoming an option.

**Hand sanitizer:** Dispensers to be discussed further with Sally at the next meeting.

**World Teachers' Day:** Fudge provided by Jasmine Collier of Forged in Sugar was delivered to staff at both campuses.

**Bike racks:** Still considering the best place for bike racks on the Balmoral Street campus.

**Recycling:** Daz Monteiro (previous contact from Green Batch Recycling) has not provided any further contacts for this program. Julie-Anne suggested looking into Good Sammy's program.

**Entertainment Books:** No new sales in the bank account noted by Jasmine.

**Junior School Playground Subgroup:** Steve Middleton & Jasmine Collier part of the group at this stage.

**Facebook Management:** To be discussed at the next meeting when Sally is present.

**Year 6 Celebration update:** Veronica advised that the school continues to assume we are staying in Phase 4, and as such Andy is planning and consulting with Year 5s and families. At this stage, a liturgy is will be held on the top grassed area of Balmoral Campus from 5.30-6.30pm, followed by a high tea for students only in the School Hall with parents remaining on the grassed area for a picnic. Evening to end at 8.30pm.

**After School Care Buses:** Any queries or issues to be referred to Administration who will then work with the provider to find a solution to their parking issues.

**Balmoral Campus Fun Run:** Friends of Frayne would like to proceed if we can get enough volunteers to help with planning the event. Teachers may be able to provide more assistance than usual given the circumstances of this year. Logistics of the day discussed and advised by Jasmine who has held previous BC Fun Runs. Sam advised we will try to plan it and proceed. Sam will liaise with Andy and Sabrina to discuss options.

**Barefoot Bowls:** This is a popular parent only event run by Friends of Frayne and given Covid, we'd like to forge on with this event now that we can proceed in Phase 4. Victoria Park Bowls Club have their annual Pennant event running on the same day, and as such are unable to be our venue this year. Como Bowling and Recreation Club have accepted a tentative booking, and Sam is following up with South Perth Bowls Club also. If there is no available date with South Perth, Sam will confirm the booking with Como Bowls. Trybooking will be set up upon confirmation and advertised in the newsletter and on Facebook.

**Balmoral Campus After School Playdate:** Planned for November 20 at Fraser Park, like last time. A coffee van providing drinks and snacks will be booked by Sam. This was a big success last time and seems like a timely end of year event for the children. Kindy families will have ample notice to plan to come despite it not being a kindy day. It was decided that more families will attend on a Friday afternoon, rather than a Thursday.

## PRINCIPAL'S REPORT

Made by **V. Parker**

Presentation and update,

Updates

1. Geoff Mills has sent an email regarding Strategic Planning to the school community. It has been requested that Friends of Frayne provide a submission of what the community would like to continue with and what the community would like to change. Changes have been made previously based on this important feedback, with one example being the "Night of Excellence" being too formal and exclusive. The feedback provided suggested the school community preferred a more inclusive evening and that change was made as a result of the feedback. Feedback is important.
2. A big thank you to Friends of Frayne, particularly Jasmine Collier, of Forged in Sugar for the delicious fudge prepared and delivered to staff for World Teachers' Day. It was gratefully received.
3. Kindy Orientation and Information sessions will begin next week and continue through to early November, with the introduction of three streams (Bubble year) in 2021.
4. Welcoming the Year 7s for 2021 inductions happening in November, to begin the transition to secondary school. For our Year 6 Balmoral Campus students, this has begun already with some

sessions at the Duncan Street Campus.

5. Success in schools is about belonging, for students to feel settled and safe to be themselves, which is why the year 6 to 7 transition is so important. It is also about parents and teachers building trust. This is particularly important for families with children starting Kindy. Friends of Frayne is an important source of support for our families.
6. Final week for Year 12s. Forty four students have been at UFCC since Kindy and Theresa Podger (who taught these students when they were in Kindy) will be making presentations to these students. This is always a highlight and a source of delight for these students.
7. Leavers' dinner will be at Soprano's on Monday. The Principal (Geoff Mills) and Vice Principal (Veronica Parker) are putting on a morning tea for the year 12s. The Graduation Breakfast will be held at South Perth Yacht Club, a lovely venue, and the Graduation Ceremony is planned to be outdoors, with the new lighting expected to be complete.
8. With Covid-19, Phase 5 did not come to pass as expected for the return of term, we are still in Phase 4. We are still trying to navigate that space and are continuing to plan based on the requirements of Phase 4 restrictions.
9. On a personal note, thank you on behalf of Veronica and her family for the care packages provided by Friends of Frayne after the passing of her father. The packages were thoughtful and gratefully received. Special thanks to Vanessa Ormonde-Barker for her wonderful efforts providing these care packages for our Frayne families, it is a valuable service.

## PRESIDENT'S REPORT

Presented by Jasmine on behalf of Melody.

Welcome and thank you to Eileen Emery, who has filled the role of Duncan Street Campus Auxiliary.

Friends of Frayne need to meet with Heads of School to plan events for the 2021 calendar, which would be ideal at the next meeting in November (the final meeting before the AGM).

We have a number of positions on our Friends of Frayne council becoming available for 2021. At this stage, we will be advertising the positions of President, Secretary, Balmoral Campus Co-ordinator, and Duncan Street Middle School Co-ordinator.

## COUNCIL REPORTS

### **Board Representative Report Julie-Anne Simmons:**

Julie-Anne has volunteered to continue as our Board Representative, and she was endorsed unanimously by all at the meeting to continue in the role. Julie-Anne will advise the Board of the decision at the next meeting.

There will be a CEWA election in March 2021.

The Graduate Statement is being looked at, and the Board is participating in the Principal's review.

### **Treasurer's Report Jasmine Collier:**

To date this calendar year, we have unfortunately had quite a number of families experience loss and more care packages have gone out again this month. Discussion and voting for the monetary amount to be put into the Balmoral Campus Junior Playground by Friends of Frayne will be addressed at the next meeting.

## AGENDA ITEMS

**Hand Sanitiser Dispensers:** Update from Sally.

**Capital & Expenditure:** Discussion with figures to be led by Jasmine, focus on Junior School Playground Equipment contribution amount.

**Facebook Management:** Discussion to be led by Sally. Nikki may be able to assist.

**Year 12 Graduation and related events:** Overview of the events.

**Year 6 Graduation and related events:** Update planning progression.

**Friends of Frayne positions:** Discuss advertising of roles and note those who may have volunteered to be involved in 2021.

**Barefoot Bowls:** Parent event coming up Saturday 14 November from 6pm until late. Sam to confirm plans and venue.

**BC After School Play Date:** Sam to discuss latest update (date, time, coffee van).

## OTHER INFORMATION

## **NEXT MEETING**

Motion to adjourn was made at 8.16pm and was passed unanimously.

## Friends of Frayne Treasurers Report

15<sup>th</sup> October 2020

|   |                  |
|---|------------------|
| <b>Opening Balance 1/1/2020</b>             | <b>50,664.53</b> |
| Auxiliary                                   | (270.00)         |
| Balmoral Disco                              | 1162.26          |
| Care Packages                               | (1338.94)        |
| CoVid-19 teacher Appreciation Baskets       | (295.23)         |
| Duncan Campus Social Fundraiser             | (460.00)         |
| Fundraising Levi                            | 47293.70         |
| Entertainment Books                         | 210.00           |
| Interest                                    | 45.67            |
| Carnival Food Boxes                         | (168.41)         |
| Mother's Day Morning Tea                    | -                |
| Movie Night                                 | (774.66)         |
| Year 7 Information Night and Social Evening | (617.13)         |
| Year 12 Support Package                     | (245.60)         |
| Worlds Principals Day                       | (141.22)         |
| Worlds Teachers Day                         | (725.00)         |

|                                   |                 |
|-----------------------------------|-----------------|
| <b>Closing Balance 15/10/2020</b> | <b>94313.92</b> |
| <b>Cash on Hand</b>               |                 |
| <b>Deposits</b>                   | <b>\$21.50</b>  |
|                                   | -               |
| <b>Undeposited funds</b>          | <b>\$21.50</b>  |
| <b>Unpresented cheques</b>        |                 |
| <b>Balance of Working Funds</b>   | <b>95335.42</b> |

