



Instrumental Loan Application

GENERAL INFORMATION

**Please Read before
completing the application below**

The College encourages our music students to purchase their own instruments. We believe that students learn better if they practice and perform on their own instruments. Some instruments, e.g. violins are not expensive to purchase and much cheaper than what people think they might cost. It may work out to be more economical to buy than hire.

For those who have the need, the College has a limited number of instruments for hire. This service is only available to students who have already applied to enrol in the College Instrumental Program, on a first-come-first-served basis.

Due to the increased popularity and expansion of the music program, we need to limit the number of years for which a student can hire certain instruments. This means that some students who have been hiring an instrument, e.g. violin, in previous years are no longer eligible to continue to hire the instrument, please refer to the table below for details.

INSTRUMENT	LIMIT	INSTRUMENT	LIMIT
Flute	2 years	Trombone	2 years
Clarinet	2 years	Euphonium	no limit
Oboe	no limit	Tuba	no limit
Alto & Tenor Saxophones	3 years	Violin — full size	1 year
Bassoon	no limit	Violin (other than full size)	no limit
Trumpet	2 years	Viola	no limit
French Horn	no limit	Double Bass	no limit
Kinder Horn	no limit	Bass guitar	1 year

Instruments not listed above are not available for hire.

Those who wish to hire an instrument are asked to complete the Instrument Loan Application below and return it to Mrs Teresa Jaksic promptly. If you are hiring the instrument for the first time and do not have the details of the instrument, i.e. model, barcode, etc., please leave them blank. These details will be filled in when you receive the instrument. If you wish to hire more than one instrument, you will need to complete more than one Loan Application.

Instrumental hire is open ended as long as it does not exceed the time limit listed in the table above, the student remains at the College, or until the student submits a **withdrawal form** from instrumental lessons, also available for download from the College website.

Students are encouraged and expected to keep their hired instrument over the summer break. There will not be a charge for the summer period however all other Terms & Conditions apply.

Please contact Mr Baker on 9470 0941 if you have any queries or would like some guidance in purchasing your own instrument.



Mr Ashley BAKER
COORDINATOR
INSTRUMENTAL AND CHORAL PROGRAM
URSULA FRAYNE CATHOLIC COLLEGE



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A G R E E M E N T F O R M

- All students enrolled in the instrumental lesson program are eligible to hire a College owned instrument.
- Students who wish to hire a College owned instrument must complete and submit this application to Mrs Teresa Jaksic.

FOR PARENTS/ GUARDIANS CONCERNING HIRING OF MUSICAL INSTRUMENTS OWNED BY URSULA FRAYNE CATHOLIC COLLEGE:

STUDENT NAME:	
CURRENT YEAR GROUP:	CLASS/FORM:

PARENT/GUARDIAN FULL NAME:	
ADDRESS:	
PHONE:	EMAIL:

The above named hereby agree to abide by the following terms and conditions with the instrument and associated accessories identified as:

INSTRUMENT TYPE	SERIAL No
MAKE	COLLEGE ID - BARCODE
MODEL	
ACCESSORIES	<i>(PLEASE TICK WHERE APPLICABLE)</i>
MOUTHPIECE <input type="checkbox"/>	CLEANING ROD <input type="checkbox"/> VALVE OIL <input type="checkbox"/> CLEANING CLOTH <input type="checkbox"/>
MOUTHPIECE CAP <input type="checkbox"/>	FLUTE CASE COVER <input type="checkbox"/> CORK GREASE <input type="checkbox"/> PULL THROUGH <input type="checkbox"/>
LIGATURE <input type="checkbox"/>	INSTRUMENT STAND <input type="checkbox"/> SLIDE CREAM <input type="checkbox"/> INSTRUMENT ID TAG <input type="checkbox"/>
<i>Please do not remove Instrument ID tag</i>	

on loan to my child. The commencement date of hire is _____.

This will be the _____ (1st, 2nd etc.) year that my child is hiring such instrument from the College.

PLEASE SEE OVERLEAF FOR TERMS & CONDITIONS

TERMS & CONDITIONS

1. I fully understand that the instrument is available on loan until my child leaves the instrumental program, unless the hire reaches the maximum loan period allowed for the instrument.
2. I will pay the College \$44 per term (including GST) for this period to cover part of the costs relating to the depreciation and maintenance of the instrument. This amount is payable as part of the Instrumental Music account and is non-refundable. Should there be an increase in this cost I will be informed and have the liberty to discontinue the hire.
3. I understand that damage or loss while the instrument is under my custody is my responsibility and I may be asked to meet the costs of such damage or loss. This may also include replacement of accessories supplied.
(Note: It is recommended that parents make appropriate independent insurance arrangements to cover this possibility)
4. I understand that the loan is contingent on my child being a full participant in the instrumental program at the College and the instrument will be returned immediately with no refund should we leave the College and/or the program or should my child's enrolment in the instrumental program be terminated due to absenteeism or behavioural problems.

Signed: _____ Date: _____
Parent or Guardian

Please submit this instrumental loan application to Mrs Teresa Jaksic through the front office of your respective Campus or by scanning and e mailing to teresa.jaksic@ufcc.wa.edu.au

OFFICE USE ONLY

DATE RECEIVED _____

COMPLETED *(Please check off)*

Enrolled in Instrumental Program			
Within instrumental hire limit		Accounts	
Forwarded to Mr Baker		Commencement date	