

# FRIENDS OF FRAYNE MEETING MINUTES



URSULA FRAYNE: DUNCAN CAMPUS – WEDNESDAY 23 OCTOBER 2019 – 7:00PM

## IN ATTENDANCE

Veronica Parker, Melody Miles, Samantha Swain, Joe Sciorilli, Andy Dalton, Pauline Bourke, Sabrina D’Cruze, Trish Green, Sally Okoye, Bronwyn Bergl, Geoff Mills, Anna Hill, Alana Hepworth, Jasmine Collier, Kelly Chambers.

**APOLOGIES:** *Jillian Kosovich, Kayo Adams, Pauline James, Rose-Mary Hadarin.*

## APPROVAL OF MINUTES

The minutes were read from the previous meeting held on Monday 16 September 2019 and were accepted.

## MINUTES ARISING FROM PREVIOUS MEETING

**FOF Charter Changes:** Geoff to look at and approve before reposting on Website.

**Aqualife Passes:** Vouchers for 3-day consecutive pass to their Leisure Centres. Alan Brady has said that we can enact that at any time. Pool/gym/class etc. Veronica noted that this could be attractive to some of the Senior School students.

## PRINCIPAL'S REPORT

### Made by Geoff Mills

**Changes to the campuses:** Aesthetics and safety. Doors changed over so far. Over Xmas holidays there will be more in terms of painting and maintenance.

**Graduation Week:** Kicked off Monday night with Leaders Dinner. Senior students gather for a meal. Certificates presented. Tomorrow is the Yr 12 Assembly rehearsal, Graduation Mass, Yr 12 Assembly, Breakfast, Graduation night. Lovely to see our young men and women get excited about this. No concerns about pranks or muck-up days.

**Australian Catholic Youth Festival:** Close to 20 students who will be a part of that. Also more students attending through parishes or outside groups. Thanks to FoF for donation of funds towards this. Sarah has been doing great work around this.

**FoF Thanks for Teachers;** Veronica noted this was a wonderful way for teachers to come back after the holidays. Great fudge made, thank you Jasmine. Was a lovely gesture so thank you on behalf of the staff.

**Science Facility Use (Year 6’s):** Has enabled students to experience a level of science not possible in their Balmoral classes. Also get to come up to Duncan and see what it’s like here. Hoping to expand to 5’s if time allows.

**Year 6 Transition:** This is beginning now. Coming through and familiarising themselves. 7 November they come up in a small group. Then all students as first phase orientation on 15 (?) November. Engaging in

some elective activities such as foods, IT (like app design), drama and dance. Can also get all the students to go through the science labs. Trained group from Balmoral now get to be buddies for the students from other schools. Core teacher system gives the students a great sense of belonging. Mentoring and support is great for getting the friendship groups to form and happen. Adding something more and giving our students from Balmoral more ownership.

**Kindy Starting:** Sabrina has met with local daycares and has shown some of them around the ELC.

**Opening of Stage 12:** Plaque made to recognize the Greenhouse FoF Contributions.

## PRESIDENT'S REPORT

**Newsletter:** There will be a few things going into the newsletter this week. BF Bowls, Fun Run, next year for roles. Banking finishes on the 10 November. Thanks to parents who have helped with that to occur at AGM.

**Food Tubs:** Mel and Alana working on that for next Thursday Interschool Athletics Carnival.

**Pre-2020 Event for Class Coordinators:** Sally and Mel to discuss.

**Scholastics Books:** Thanks to Sam for her work with this.

## COUNCIL REPORTS

**Treasurer's Report:** Trish Green

Treasurers report has been accepted.

- Teacher Thank You.
- Year 12 Breakfast.
- Few costs coming up for end of year.
- Balance of working funds = \$51,696.88
- Treasurer's Report Attached.

**Board Report:** Anna Hill

- **Green Spaces:** Acknowledgement of tireless efforts of Geoff, Veronica and Jody. Went to SAT, now in their hands waiting for a verdict. Hoping for good news by the end of the year.

## AGENDA ITEMS

**Mentoring:** Would be nice to have Year 12's to come down and have chats with some of the students at the Balmoral Campus. Possible lunchtime activities for the Balmoral kids who come up to Duncan to have an informal chat. Sally noted that the Year 4's would be a good group to engage with these sorts of activities. Geoff noted that in the future there will hopefully be more activities for students to come across to Duncan.

## **Calendar:**

### ***JANUARY***

Start for Kindy parents. If we know prior to the Kindy Info night what the class splits are and who are the parents with older children we may be able to tap on the shoulder and also talk. 35/60 split for siblings in 2020. Kindy Coordinators to decide on date and venue.

Year 7 Info Night. Need to know where that will be held for the liquor license. More food required this year. Location was good in 2019. Will work out more about it as we get closer.

### ***FEBRUARY***

FOF Meeting Dates: Thursdays are difficult. After discussion will leave to alternate between Mon-Thu nights.

JS & PS Parent Info Evenings: We introduce the Class Coordinators at these.

PS Assemblies: Continue with tea & coffee.

JS Assemblies: FoF to decide on whether to do this or not. Go ahead from Andy, up to FoF to sort out.

### ***MARCH***

Movie Night: Date approved.

ACC 'B' Division: Food boxes for this.

### ***MAY***

JS Interschool Swim: Food boxes for this.

MS Mothers Day: Cupcakes for this.

Disco: Date approved.

Musical Performances: Support for these dates. Will need a roster.

BC Open Day: Support for this.

### ***JUNE***

Yr 7 Social: Small support for this where needed.

Yr 11, 2021 Parent Info: Tea & Coffee for this one.

Highly Strung & Sung: TBC if need support.

Winter Lightning Carnival: If needed.

Parent Event: Date TBA – Saturday 27 tentatively booked.

### ***JULY***

N/A

## **AUGUST**

Yr 7, 2021 Parent Info Evening: Tea & Coffee for this one.

Book Fair: Involvement same as 2019.

## **SEPTEMBER**

ACC Aths Carnival: Food boxes.

PS Sports Carnival: As usual.

Music Night: Probably not the best date considering JS Faction Aths. To be looked at.

Yr 12 Thank You BF: As per this year.

Frayne Day: Need to make sure we are needed further out from date in 2020.

## **OCTOBER**

Interschool Aths: Food boxes.

## **NOVEMBER**

Fun Run: Date approved.

Kindy 2020 Parent Info Evening: Same as this year.

BF Bowls: Date approved.

## **DECEMBER**

Yr 2 Celebration Liturgy: Cupcakes.

**Roles for 2020:** Looking to get nominations in now. Close date is the week before AGM. Go through various channels to get people in. Especially need people for Treasurer and Secretary roles.

**Woolies Earn & Learn:** Anne looked through for supplies and have been sent back down to Balmoral.

**JS Athletics Carnival:** So much better this year. More involvement, not on the sidelines. Shouldn't be an issue with timing next year because there's been one run-through already.

**Yr 12 Thank You Breakfast:** Ran well. Positive feedback. Massive undertaking but feedback from parents was they liked that semi-formal gathering. Parents had lots of fun in the kitchen making the food. Kids came in to help, food was amazing, really good day.

**BC Fun Run:** Thursday for Kindy, Friday for remainder of campus. Hoping for good weather. Sabrina has done the timetable, all running same as last year. Rosters, nominated charities etc out tomorrow. Zoopa Doopas have been purchased and will go into canteen Monday/Tuesday.

**Kindy 2020 Parent Info Evening:** Info forms updated for this (with Michelle) and Mel to speak at the event.

**Barefoot Bowls:** Same place as usual. Price has gone up to \$15pp. \$5pp for pizza. Unanimous vote to have \$15 bowls with \$5 pizza to cover costs - \$20 total per ticket. Rules this year for competitive bowls, on top of social bowling option.

**Yr 7 Parent Night/Replacing the Middle School Night:** Insert info from Sally. Parent sundowner etc...Guest speakers and chats/meet the teachers. Carry-over to the next meeting. Pauline to have a look at what can be done and then will move on something.

**Yr 6 Celebration:** Andy paying for the cupcakes for this night. Trish to meet with the coordinators again.

**Yr 5 Lightning Carnival:** FoF brought water and ice for the kids last year, happy to do the same.

## OTHER INFORMATION

Carry-over information (non-urgent)

- Lighting at Duncan Street Campus, possibility of FoF funding.

## NEXT MEETING

Thursday 7 November 2019 7.00pm at Balmoral Campus.

Motion to adjourn was made at 8.54pm and was passed unanimously.