

# FRIENDS OF FRAYNE

## MEETING MINUTES

Friends of Frayne



Friendship - Support - Community

URSULA FRAYNE: BALMORAL CAMPUS – MONDAY 18 MARCH 2019– 7:00PM

### IN ATTENDANCE

Geoff Mills, Jillian Kosovich, Melody Miles, Rosemary Hadarin, Rachel Pepper, Alison Van Reeken, Tricia Green, Jasmine Collier

**APOLOGIES:** *Veronica Parker, Bronwyn Bergl, Sally Okoye, Kelly Chambers*

### APPROVAL OF MINUTES

The minutes were read from the previous meeting held on Thursday 21 February 2019 and approved by:

Moved – Melody Miles

Seconded – Jasmine Collier

### MINUTES ARISING FROM PREVIOUS MEETING

**Photos:** Carry over to next meeting.

**Charter:** Melody and Tricia will amend the charter.

**Family Day:** Discussion held relating to any involvement FoF could have in Family Day (e.g., organise coffee van etc). Decision made to leave the current arrangement in place for now given the format of the day.

### PRINCIPAL'S REPORT

**Made by Geoff Mills**

**Duncan Street Swimming Carnival:** Mr Mills extended a congratulations to everyone involved in the event.

**SRC:** The introduction of the Head Boy and Head Girl to the Balmoral Street Campus was a positive and well received initiative.

**Professional Learning Day:** At the Balmoral Street Campus related to the RE Curriculum and looking to remodeling the RE program K-6 over the next year.

**Year 7 Immunisations:** Noted.

**Year 7 Retreats:** Occurring this week.

**Green Space Application Teague Street:** Mr Mills updated the progress on this issue and presented a new graphic design. A new petition will be generated for parents and families to support and formal submission will be presented in April/May.

**Leave:** Mr Mills will be taking leave for a few weeks; Veronica Parker will be acting Principal during this time.

**Nets at Duncan Street Campus:** Mr Mills gave an overview of nets proposed to be installed at Duncan Street. FoF agreed to contribute up to half of the approx 16k cost pending the release of funds from the Business Manager for 2019 and final quote. Rosemary will seek additional quote and forward details to Mr Mills.

## PRESIDENT'S REPORT

**Thank you:** To everyone who contributed to making the Movie Night such a lovely event. Melody will get a full list of helpers to Mr Mills for inclusion in the Newsletter/Facebook. A special mention to the students from Balmoral Street Campus who stayed behind to help pack up after the event and pick up rubbish.

**Vacant FoF positions:** BC Auxiliary remains vacant. Sally Okoye will confirm Middle School and Senior School Coordinators soon.

## COUNCIL REPORTS

**Treasurer's Report of 18<sup>th</sup> March 2019**(Completed by Tricia Green. Moved by Jasmine, Seconded by Melody). Thank you to Tricia for getting the report completed so soon after the Movie Night event the previous Friday.

## AGENDA ITEMS

**Wash up Movie Night:** Jasmine advised that there were many helpers for the event which contributed to the great atmosphere. The donut competition was a success and will include again next year.

**Elevate Education:** Email from a parent: Discussed by the group. Mr Mills explained that UFCC currently use a range of different presenters who cover off on this for Duncan Street.

**Flight Centre:** The offer of "kick-backs" from Flight Centre was discussed and not carried.

**Bright Star Kids:** There are some funds in the account which can be used where needed.

**FoF Logo:** Discussed getting the logo modified. Confirmed it is vector based graphic. Melody to follow up with Kelly Chambers. Agreed with modified logo.

**Mother's Day:** Jasmine will make the cakes again this year. Sally and Bron will get in contact with Pauline Bourke for the arrangements.

**Kiss N Drive:** Need to follow up with Sarah Quin on the possibility of a short video competition on road safety on both Campuses. FoF agreed on prizes (e.g. \$50 JB HiFi gift card) for winning entries. This is an initiative to encourage families to drive according to the road and parking rules and to optimize student safety.

**Sticky Beaks reusable bags:** Tabled following submission by a parent on the possibility of UFCC using these reusable bags for lunch orders. Agreed to get a sample to Veronica to consider making these available at the uniform shop. Would also need to OK via the Canteens.

**Care Packages:** Discussion with Sarah Quinn who will also be included on emails to the Care Packages email address. Email sent to UFCC staff to remind them of this FoF initiative and the process. Vanessa Ormonde-Barker coordinates this initiative.

**Event Helper Vests:** In order to easily identify event helpers, it was agreed to order up to 20 high vis vests with the FoF logo and "event helper" wording. This will assist families at events to find people they can ask questions of etc. Jasmine and Tricia will progress.

**Auxiliary space at Duncan Street:** to avoid having to cart supplies across from Balmoral Street campus, it has been requested that FoF have some space at Duncan Street to store supplies. Mr Mills suggested the old canteen area and will follow up with Veronica Parker.

**Purchase of round tables:** Agreed up to 30 round tables could be purchased for events and storage space required upstairs at Duncan Street Campus. Mr Mills will discuss with Business Manager.

**Julia Ewert:** Invite to April meeting to discuss a possible parent seminar.

**Duncan Street Campus Inter School Swimming:** Tricia will contact Sally Okoye about organizing the food tubs.

## OTHER INFORMATION

- Carry-over information (non-urgent)

Slide-in name tags for FoF members.

Lighting at Duncan Street Campus, possibility of FoF funding.

## NEXT MEETING

Wednesday 10 April 2019 7.00pm at Duncan Campus.

Motion to adjourn was made at 8.45pm and was passed unanimously.