

FRIENDS OF FRAYNE

MEETING MINUTES



URSULA FRAYNE: DUNCAN CAMPUS – TUESDAY 10 APRIL 2019– 7:00PM

IN ATTENDANCE

Melody Miles	Julie-Anne Simmons	Kelly Chambers	Julia Ewert
Sally Okoye	Bronwyn Bergl	Kayo Adams	Alana Hepworth
Veronica Parker	Jasmine Collier	Tricia Green	

APOLOGIES: *Rosemary Hadarin*

APPROVAL OF MINUTES

The minutes were read from the previous meeting held on Monday 18 March 2019 and approved by:

Moved – Tricia Green

Seconded – N/A (no attendee can second)

MINUTES ARISING FROM PREVIOUS MEETING

School Photos: Carried over until Mary returns from LSL.

FoF Charter: The debit account has one signatory. Charter to be amended. Moved and agreed.

Family Day: Whether FoF would have any involvement. None required.

Coffee Van: Can use Stuey with enough notice for Duncan Campus activities.

Nets: Rosemary to check on quotes/pricing. Not at meeting, will update soon.

PRINCIPAL'S REPORT

Made by **Veronica Parker**.

My Schools: Frayne is a leading school for NAPLAN. Have done very well with results, numeracy and reading. Great indicator of trends.

OSH Sub-committee: Have taken information to the board for decision making. ELT has resolved some queries. Will be further discussed at next board meeting, which may then go to a proper feasibility study depending on outcome.

Open Day: Great numbers throughout the day. Strong enrolments and at capacity but happy to continue to advertise and show the College off.

Staffing: Term 2 - Sabrina D'Cruz on LSL, Karen Rutter to take over with Melissa West to assist. Joe Sciorilli on LSL, Adam Waddell to take over. Other staff movements in Term 2.

School Uniform: No ankle socks. Fold-down white socks only.

Parent-Teacher Meeting: Tomorrow K-6 on Balmoral. Includes Student Free Day. Then returning next Term, day one is PT Meeting for Duncan, with a Student Free Day as well. Parent raised - Issue with parents having different days off for students on both campuses, especially with it being a K-12 school.

Early drop-off: Duncan there can be students on campus from 7am or Balmoral from 7.30am. There may be training or choirs/bands for students who legitimately can be here. Just need to try and find a solution. Open for discussion for now, food for thought.

Mr Mills: Geoff going very well at home. Recovery is good. Will be on leave for an additional two weeks in Term 2 (Return in Term 2, Week 3).

PRESIDENT'S REPORT

Govt Meeting: Last Friday Mel went with Joe S, Janie (Board) to Parliament House, spoke to Ben Wyatt. Sue Ellery (Minister for Education) also there. Discussions about education etc. Green Spaces discussion was brought up. High density living – impact on Vic Park Primary School and ours.

School Banking: Audit of school banking books being conducted. Vanessa and Caitlin current responsible banking school parents. Audit conducted because of a couple of late transactions but absolutely nothing untoward with our banking. Advertising being pushed by representative from CBA was quite strong. Discussion around whether this should continue at the school. Resolve to phase out by the end of 2019. Will communicate to parents.

Aqualife: Sabrina – Aqualife (local govt) have offered 50 free memberships to give out as prizes. Will discuss how to distribute.

Duncan Campus Council Members: Thank you for coming on board and for meeting prior to tonight's meeting.

COUNCIL REPORTS

Treasurer's Report (Completed by Tricia Green)

- Not much to discuss.
- Bank accounts look very healthy – still \$75 to go out for the Greenhouse.
- \$6k cheque to be drawn up for Andy for Year 4 equipment.

AGENDA ITEMS

Duncan Campus: Full Duncan Campus team now on board with Sally, Bron, Alana & Kayo. Interschool Swim Carnival snack boxes were very well received. Cross Country icy poles organised for this week. Mother's Day – Bron to help with organising. Cupboard to be organised by the team.

Julia Ewert: Professional Speaker, including training. Came to a PD for teachers last year. Floated idea of "Starting Conversations" talk. Possible fundraiser. Topic caters K-12. Can be 60-90 minute talk or more interactive. Further discussions around this following fee structure, content and marketing to follow. To contact Lyndsay and Chantelle as well regarding content.

Kiss N Drive: To look at Camberwell St side. Encourage neighbours to call ToVP ranger to come out and fine those doing the wrong thing. Will continue to communicate to the parent body.

Care Packs: Started a couple of years ago. When a loved one passes, the students are provided with a Care Pack to assist with the process. Pack is left at the front office, where the teacher collects and hands out to the child. Last week an unfortunate situation where a child was very upset about receiving a care pack, and an email received from the family to express their disapproval. Should be given discretely to the child, not in front of everyone else. To add to process – not to be given out by a relief teacher and also must be given out discretely to the child. Send process document to Veronica to communicate to teachers.

BC Disco: Coming up quickly. Discussion around getting Max to do the disco for all the kids – not for this year. Kindy disco in the ELC (can't do in undercroft). Changes in times – to bring it forward for half an hour. Maintain that the lollies are still sold as-is, no change to restrictions on sale. Jas and Trish to look into high-vis vests for helpers on the school holidays. Rosters and call out for student helpers to come out soon.

MS ACC Lightning Carnivals: Nothing to do.

Greenhouse Funding Allocation: Discussion around the process of request of funds (rapid decision and response was required), the requirements that were set by FoF haven't been met and the council feels that this process hasn't been a positive one. Cheque will be drawn up but next time we are approached to provide funds for College projects there may be more stipulations/an answer of "no". Next meeting to be at the Duncan Campus to see the Rooftop Garden.

Year 4 Classrooms: Should find out more in the next 24-48hrs. Some families have issues with sound/acoustics and others are fine. More information to come.

Cupboard on Duncan: Bron to have a look at Balmoral stock and go to small gym kitchen to check things left behind (platters/glasses etc), then purchase anything required.

OTHER INFORMATION

- Carry-over information (non-urgent) – N/A

NEXT MEETING

Tuesday 14 May 2019 7.00pm at Duncan Campus (changed from Balmoral).

Motion to adjourn was made at 9:05pm and was passed unanimously.