

Position Title: Board Member

The UFCC College Board carries out the following functions in pursuit of its objects as defined in the Catholic School Board Constitution WA (as detailed in <http://internet.ceo.wa.edu.au/OurSchools/ParentInvolvement/Documents/Catholic%20School%20Board%20Constitution.pdf> with extract text below), which include:

- (a) planning for the present and future operation of the School;
- (b) providing membership on selection panels for the employment of staff to the School in accordance with CECWA policy;
- (c) providing membership on the panel which recommends the appointment of a Principal in accordance with CECWA policy;
- (d) disseminating information about the School and about Catholic education to persons and organisations in the School Community; – 2 –
- (e) liaising in all matters relating to the financial management of the School with persons and organisations in the local Catholic community;
- (f) managing all the finances associated with the School; and
- (g) advising the Principal with respect to School policy.

The functions of the Board may be varied following appropriate consultation and the approval of the Director of Catholic Education in WA

Members are elected to the College Board through the Constituted election process at the Board AGM. All elected members are appointed for a two-year period and no elected member can sit for longer than six consecutive years, without the express consent of the Director of Catholic Education in WA.

College Board Members:

- Attend College Board meetings as per the published meeting schedule
- Sit on at least one College Board sub-committee
- Attend and represent the Board at formal celebrations, as invited by the College.
- Act in the best interest of the Strategic direction of the College when conducting board business
- Uphold the College core Mercy Values during board meetings
- Maintain the utmost confidentiality of Board matters and discussions
- Review board documents and reports, as required

Time Commitment: approx. 4 hours per month across the following activities:

- College Board meetings
- Sub-committee meeting

Extract from the Catholic Schools Board Constitution WA

Criteria for Membership of the Board:

- (a) possession of special skills that will be an asset to the Board;
- (b) a deep interest in the welfare of all students and staff;
- (c) a desire to give service to the Catholic School Community;
- (d) a keenness to promote Catholic schooling;
- (e) an ability to work cooperatively and constructively with all other members of the Board; and
- (f) a sufficiency of time to devote to Board duties

CATHOLIC ETHOS OF THE BOARD

- The School Board, in representing the Catholic School Community, is to actively promote and support the Catholic ethos of the School.
- The Board shall ensure that an induction ceremony and commissioning of Board members is conducted at the commencement of each school year.
- Board members are required to participate in training and information courses as provided by the CEOWA in their first year of membership.