

# FRIENDS OF FRAYNE

## MEETING MINUTES



URSULA FRAYNE: DUNCAN STREET CAMPUS – TUESDAY 15 SEPTEMBER – 7.00PM

### IN ATTENDANCE

Melody Miles, Nikki Middleton, Heather Fraser, Kayo Adams, Julia-Anne Simmons, Jasmine Collier, Geoff Mills

**APOLOGIES:** *Sally Okoye, Alana Hepworth, Desi Holz, Samantha Swain, Jess Ponchintesta.*

### APPROVAL OF MINUTES

The minutes were read from the previous meeting held Tuesday 18<sup>th</sup> August on 7:00PM:

**Endorsed**

### MINUTES ARISING FROM PREVIOUS MEETING

**Pedestrian Crossing at Duncan Street:** Veronica has approached the council again, but it is an ongoing conversation. Update at next meeting.

**Photo Review Sub-Committee:** Melody advised that the survey was distributed by the College, awaiting results. No names have been put forward at this stage, plan to put out a Facebook post with information about the role and number of people we are looking for. Update next meeting following further advertising for parents to join the sub committee.

**Junior School Outdoor Play Sub-Committee:** Calls for parent involvement have been advertised in the past two Newsletters. Require 2-3 parents (students will also be involved) to form the sub-committee to look at best options. No names have been put forward for this either. Plan another Facebook post and Nikki to send an email to class coordinators with a bit more of an explanation of what the role is and involves. Contact Andy to get more details to get it up and running.

**Hand Sanitizer:** Sally to update at next meeting.

**Capital Expenditure:** Roll over to next meeting.

**Bike Racks (DC):** Update to Duncan Street racks, position and shelter discussed, still to be confirmed. Hoping to encourage more kids to ride. Geoff gave an overview of the drawings submitted following liaising with the Monsignor. Update next meeting.

**Green Batch Recycling:** Daz Montero (contact person for the program) is no longer providing this service. Now looking at other potential contacts. Samantha will provide an update at the next meeting and if there are any other options.

**BookClub and Book Fair:** Bookclub for Term 3 was very well utilised, thank you to everyone who assisted Samantha in the process. The BookFair was also greatly received, Samantha had parent helpers on the

rosters and generated a lot of enthusiasm amongst students. Thank you to the College for supporting this event. These initiatives result in funds going to the College.

**Entertainment Books:** No more sales at this point. Melody advised that Desi continues to manage this process, funds to date outlined in the Treasurer's Report attached and discussed.

**Facebook Management:** Roll over to next meeting. Nikki indicated she has experience in setting up events on FB.

**Year 6 Celebration:** Friends of Frayne would like to provide support where required for this event. Melody advised that a number of Year 5 parents have already approached her wishing to be part of the tradition of Year 5 families providing support. The logistics are still being finalised and Mr Dalton will have details soon. Still in phase 4 at this stage and not sure if we will be stage 5 by that time. This event is still in planning at this stage.

**After School Care Buses (BC):** Calls have been made to the providers to stagger their pick-up times to avoid traffic issues at the BC. The College continues to monitor this and Geoff to meet with the providers. Roll over to next meeting.

## PRINCIPAL'S REPORT

Made by **Geoff Mills**.

Updates:

1. Geoff thanked Friends of Frayne for running the BC Disco, this fantastic event had been postponed from May due to COVID-19. Thanks also for organising the coffee and food vans for the Prep School Sports Carnival. The College is continuing to work out the best ways to run key events (eg, Year 12 Graduation and Year 6 Celebration) to provide the best possible experience for the students. Frayne Day Celebrations will go ahead for students only and is set to be a great day.
2. Geoff is up for review this year, there is a briefing coming up for the board and Friends of Frayne to let you know the process. If you cannot make it then you can still be involved.
3. With Catholic Education moving to CEWA Limited that is having a trickle-down effect on how schools operate, the school board will change a little bit. Our school board has always functioned as an advisory board - they don't hire and fire etc. but there's some subtle things that will change, School boards will now be known as School Advisory Boards, their status will basically be the same but subtle things like instead of approving the budget they will endorse the budget. There will be a new constitution coming out which may affect Friends of Frayne, it was discussed whether or not there was a role for parent groups, but there will still be a parent group operating at Frayne and an advisory board. There may be some more flexibility when the constitution or terms of reference comes out and it will roll out slowly to do it properly.
4. Strategic plans/direction – at our next meeting can we have a half an hour to discuss your input as a parent voice particularly around our guiding pieces like our mission vision for the Frayne graduate and at another meeting to table where the thinking is at.
5. Friends of Frayne Funds Allocation Proposal Update: Jasmine will consult with Jody about an appropriate dollar amount that could be contributed by Friends of Frayne to the Bike Shed and Junior School Outdoor Play area. This will be discussed with a view to also endorsing the transfer of funds

at the next meeting. Frayne community to be advised that this will be an agenda item for September meeting.

## PRESIDENT'S REPORT

Melody thanked the group for the amazing effort in organising and running the events (Disco, BookFair, Sports Carnival food/coffee, Year 12 Common Room snacks, Food tubs for Interschool team). We will continue to work with the College on the most appropriate way to hold events/support College initiatives.

Bronwyn Bergyl has stepped out of the roll of Auxiliary for the Duncan street due to taking on a new position with work with more hours.

Desi has also indicated she will not be continuing with her role of Secretary next year.

Sam as also put question marks around her role next year with expecting a new baby.

We have an October and November meeting then AGM. We may not have the November meeting. We need to discuss the fun run, Kindy information evening and if it will go ahead as normal. May discuss some things over the airways.

World Teachers' Day happens during the holidays, this year we are giving out fudge first day of term to say thank you.

## COUNCIL REPORTS

### **Board Representative Report Julie-Anne Simmons:**

Board and Board chair wishes to say thank you for the Duncan Street Social Night at the Broken Hill Hotel.

Last meeting the Board did a tour of the Duncan street campus to appreciate how they use classrooms and facilities to have an appreciation of how capital planning for the campus.

### **Treasurer's Report Jasmine Collier:**

Treasurer's Report attached. Closing balance this month is \$95,486.68.

The BC Disco made a profit this year despite the different format. Care Packages spend is slightly higher due to an increase in the number of packages needed. Geoff commented that Friends of Frayne have been nominated for a CEWA award for this initiative.

There has been quite a bit of expenditure this month! We spent money this month on carnival food boxes, the Year 12 support package and more care packages.

Proposal for capital expenditure - not to be voted on this meeting as it needs to put it to the school community, leave it on the agenda until we are ready to vote. Looking at works starting January.

## AGENDA ITEMS

**World Teacher's Day:** Agreed to have Forged in Sugar provide treats this year and distribute on first day of term 4 at each campus. This gift is usually presented just after 8am in the staff rooms at both campuses by Friends of Frayne committee members and children.

**Balmoral disco:** Feedback has been good, particularly around the party bags. Maybe something to consider doing in the future. Look at the ticketing system and make sure parents can comment if their

children have allergies. DJ Ninja was very well received, big thanks to Pat Llapitan and to Sam for organising.

**Prep School carnival:** it had a good feeling and atmosphere despite no cake stall/sausage sizzle, the food trucks did well sales wise for a daytime event

**Scholastics:** Sales last orders where high with 512 credits earnt, book fair had \$3846, with credits also coming from those sales. Thank you to all the helpers!

**Duncan street:** The athletics carnival food packages were well received thank you Sally and Alana and to parent helpers for helping on the day. The year 12 support package too, thank you Kayo Adams for organising.

## OTHER INFORMATION

Stage 13 build will be going forward soon on Duncan street campus.

## NEXT MEETING

Motion to adjourn was made at 8.45pm and was passed unanimously.

Next meeting to be held Thursday, October 15 2020, 7.00pm on Balmoral Campus